



STUDENT LEARNER AGREEMENT

EFFECTIVE DATE : 10 NOVEMBER 2014
REVIEWED BY : QUALITY MANAGER
NEXT REVIEW : NOVEMBER 2020
POLICY NUMBER : QA-07

Student Learning Agreement

1. Introduction

All members of the UK Versity Online community are expected to act reasonably at all times, to show respect for the wishes and views of others, to comply with training provider rules, to attend classes regularly and to apply themselves appropriately to their studies.

The following are the terms under which you agree to be a learner at UK Versity Online:

Attend all classes (as per timetable); there is a minimum requirement of 85%. Any exceptions will be for learners who have a medical reason, or other approved reason, that has been approved by the Principal, or other Director of UK Versity Online.

All learners will conduct themselves in a manner that enhances the learning environment of UK Versity Online. Learners must treat all members of UK Versity Online with respect.

All Learners will complete assessed work to the deadlines as agreed with their lecturers.

Learners will inform UK Versity Online at the earliest opportunity of any absence and the reason for that absence.

Learners agree to attend lessons on time, unless there are exceptional circumstances.

1.1 Examples of Unacceptable Conduct

The following are examples of conduct that will result in some disciplinary measure being taken (see also Student Code of Conduct). It is not an exhaustive or exclusive list.

- Poor attitude to studies
- Swearing /unacceptable language
- Persistent lateness
- Unsafe behaviour
- Misuse of any training provider computer system or facilities
- Cheating and Plagiarism
- Refusal to comply with training provider rules

1.2 Examples of Gross Misconduct

Gross misconduct is generally seen as misconduct serious enough to damage working relationships and trust between the training provider and the student. Gross misconduct shall include, but not be limited to:

- Threatening behaviour
- Attendance at training provider being under the influence of alcohol or drugs
- Theft or fraud
- Deliberate damage to property
- Possession of illegal substances
- Fighting or physical assault
- Bringing the training provider into disrepute
- Conduct which endangers others
- Misuse of email or the internet, including downloading or transmission of material which is defamatory, offensive, obscene, malicious, sexist or racist.

UK Versity Online aims to help and encourage students to achieve acceptable standards of behaviour.

All members of staff have the authority to bring lapses in behaviour to the attention of the student(s) concerned. UK Versity Online supports all staff in challenging unacceptable behaviour in students when and if it occurs.

Signed by student

Student signature:

Date:

Staff signature

Principal / Administration & Services Staff